Adding UD Email to Your iPhone or iPad

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Open Settings and select Mail, Contacts, Calendars on the left pane. Click on Add Account... on the right side pane.

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Settings	Mail, Contacts, Calendars	
Airplane Mode	Accounts	
Wi-Fi UD_WiFi	iCloud	>
Notifications	Add Account	<u>_</u>
Location Services On		
🙀 Brightness & Wallpaper	Fetch New Data Push	>
Picture Frame	Mail	
General	Show 50 Recent Messages	>
iCloud	Preview 2 Lines	>
Mail, Contacts, Calendars	Minimum Font Size Medium	>
W Twitter	Show To/Cc Label	0

Click on Microsoft Exchange.

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Enter your email address under Email *and* Username, and then enter your email password. Click Next.

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	Settings	Cancel	Exchange	Next	
+	Airplane Mode				
Ŷ	Wi-Fi Not Con	Email	jspartan@dbq.edu		
	Notifications	Domain	Optional		
7	Location Services	Username	jspartan@dbq.edu		
	Brightness & Wallpaper	Password	•••••		
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	General	Description	Exchange		
0	iCloud				

Enter "pod51009.outlook.com" in the Server field and click Next.

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	Settings	Cancel	Exchange	Next	
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	Notifications	Server	pod51009.outlook.com		
7	Location Services				
	Brightness & Wallpaper	Domain	Optional		
Q	Picture Frame	Username	jspartan@dbq.edu		
	General	Password	•••••		
0	iCloud	Description	Exchange		



Click Save to finish the process. Your school email will now appear in the Mail app.